

APPLICATION PROCEDURE 2019/2020 ERASMUS + SMP

STEP 1 : ONLINE STUDENT'S NOMINATION (BY YOUR UNIVERSITY)

Only nominated students through the portal (Drupal) will be accepted.

If you have already informed us about your nominated students, we kindly ask you to **nominate them through the portal.**

<https://international-nominations.univ-grenoble-alpes.fr>

DEADLINES :

- **From March 15 to April 30, 2019 (mobility for the 1st semester* and full year)**
- **From August 27 to September 30, 2019 (mobility for 2nd semester*)**

We do not accept nominations sent after the deadline.

(*in our faculty of medicine : 1st semester : until January ; 2nd semester : from February)

STEP 2 : ONLINE APPLICATION (BY YOUR NOMINATED STUDENTS)

Our IRO (International Relations Office) will send the online application form (Moveon) directly to the nominated student.

DEADLINES :

- **From March 15 to May 30, 2019 (mobility for the 1st semester* and full year)**
- **From September 15 to October 17, 2019 (mobility for 2nd semester*)**

(*in our faculty of medicine : 1st semester : until January ; 2nd semester : from February)

Required documents (to be downloaded) :

- identity photo
- curriculum vitae (in French or English)
- [certificate of motivation](#)
- all academic transcript of records
- any language test or a [certificate on the ability to take courses in the language of instruction](#).

The UGA strongly recommends a level B1-B2 (European Council Level) in the language of instruction.

As medical students will be in touch with patients at the hospital and will have to be able to communicate with them, a French level certificate is compulsory.

- learning agreement signed by the student and the sending university.
- Exchange students selecting a clinical rotation for which a motivation letter is required (see p. 5), have to include it by merging the LA with the motivation letter in a single PDF document.

STEP 3 : ACCEPTANCE BY OUR IRO

Our acceptance will be notified by email to your students, copy to your IRO.

That acceptance will include our official letter of acceptance and useful information our webpage ("prepare your stay") and will let students know that they will receive an e-mail to access to housing application process.

Our housing office follows the university calendar (September/August). Therefore, if your 2019/2020 mobility includes September 2020 (ex: July-September 2020) we will not be able to provide student accommodation for September. We suggest your students to find a private housing. Also, if interested, we will inform them about private residences.

STEP 4 : HOUSING APPLICATION PROCESS FOR MOBILITIES ENDING BEFORE SEPTEMBER 2020

- Students do not have to contact directly the student housing department as they will receive an automatic email of the process to apply for housing.
- Exchange students must be careful to respect the procedure that will be sent and check spams. Those who complete the housing application process by the deadlines indicated are guaranteed a placement proposal in student housing and won't be asked for a French guarantor. Those who apply after the housing deadline may still be able to live in university housing if places are still available.
- If the student will be lodged in a CROUS residence, the student must arrive before the 8th day of the month.

DEADLINES :

	Mobility during the 1st semester and the full year	Mobility during the 2nd semester
Email of the process to apply for housing Please check your spam folder	May/June	October/November
Deadlines for the housing application	July 1	November 15
Housing assignments	End of July	About a month before your arrival date

STEP 5 : MANDATORY PROCEDURES FOLLOWING THE ARRIVAL IN GRENOBLE


Mandatory Welcome Session (faculty of medicine)	Administrative follow up	Clinical rotation starts
1st day of mobility	2nd & 3rd day of mobility	4th day of mobility

Exchange students cannot start their Erasmus period before completing all the administrative formalities (among them : Liability Insurance ; Medical Examination ; European Health Insurance Card).

Health requirements

They are **compulsory** (not recommended) to work at the university hospital.

Students must bring their documents (original + copies) at their arrival **as our hospital will check them during a medical examination**. Please, tell your students not to send these documents to our IRO, it is useless.

 Students will be allowed to start his/her first CR **once the medical exam is approved**.

Radiographie pulmonaire datant de moins d'un an	<i>Chest Xray less than 1 year</i>
Test tuberculique (<i>lecture en millimètres</i>) datant de moins d'un an	Tuberculin test (skin reading in mm) or Quantiferon less than 1 year
Vaccination en règle pour la Diphtérie, Tétanos, Polio, Coqueluche datant de moins de 10 ans	<i>Vaccination rule for diphtheria, tetanos, polio, pertussis less than 10 years</i>
Vaccination en règle de l' hépatite B selon le schéma conventionnel. 2 injections à 1 mois d'intervalle puis rappel à 6 mois	<i>Vaccination rule of hepatitis B according to the conventional scheme. 2 injections at 1-month intervals and reminder to 6 months</i>
Nécessité de présenter un dosage d'anticorps anti-HBs positif <u>avant le début du stage</u> . Ce taux doit être une fois supérieur à 100 mIU ou supérieur à 10 mIU avec anticorps anti HBc négatif	Presence of a positive anti-HBs assay before the start of the course. This rate should be a time greater than 100 or greater than 10 mIU with mIU anti HBc antibody negative
Vaccination Rougeole . Avoir eu 2 injections ou une sérologie positive	Measles vaccination. 2 injections or have had a positive serology
Varicelle documentée (notée sur le carnet de santé) ou sérologie varicelle positive	Documented Varicella (noted on the health card) or positive serology chickenpox
Vaccination Méningocoque C Avoir eu 1 injection (notée sur le carnet de santé)	Meningococcus C vaccination <i>1 injection</i>

CLINICAL ROTATION (CR) practice

All CR take place in the morning* (part-time) and are possible from September to July.
*except forensic medicine in the afternoon


- 1 CR =
- 4 weeks
 - 8 weeks only for internal medicine, Infectious diseases, haematology

Duration cannot be negotiated.

LEARNING AGREEMENT

Thank you for :

- writing the **precise dates** (start and end dates) of the Erasmus mobility period, not the day your students plan to arrive and leave Grenoble as personal arrangements.
- selecting CR among **our French list ONLY (please see below)**

 We will do our best to organize all the clinical rotations listed in the learning agreement provided they match with our administrative procedure and according limited places allocated to international students and acceptance from our hospital departments. Your students will have to adapt to our offers.

CR ORGANISATION AT GRENOBLE'S FACULTY OF MEDICINE
--

A pole is composed of several related medical/surgical specialties. CR can be selected between different poles. Please, use the following list to fill your learning agreement in French.

Pôle S1 :

- Cardiologie urgences et soins Intensifs **Good French language is mandatory !**
- Cardiologie : Unité hôpital de semaine **Good French language is mandatory !**
- Cardiologie : Rythmologie **Good French language is mandatory !**
- Cardiologie générale- hypertension artérielle- Insuffisance cardiaque **Good French language is mandatory !**
- Chirurgie cardiaque
- Médecine vasculaire
- Chirurgie vasculaire
- Pneumologie
- Chirurgie thoracique
- ORL (= Oto-Rhino-Laryngologie)
- Chirurgie maxillo-faciale **Few places available.**
- Radiologie

Pôle S2 :

- Rhumatologie
- Médecine physique et réadaptation
- Orthopédie/traumatologie
- Chirurgie de la main et des brûlés
- Ophtalmologie
- Neurologie
- Neurochirurgie
- Psychiatrie de l'adulte **Good French language is mandatory ! Very few places available.**

Pôle S3 :

- Gynécologie - Obstétrique
- Assistance médicale à la procréation
- Diabétologie/nutrition **Few places available.**
- Endocrinologie **Few places available.**
- Néphrologie **Few places available.**
- Urologie
- Gastro-entérologie et hépatologie **Few places available.**
- Clinique universitaire de chirurgie digestive et de l'urgence

Pôle T4 :

- Médecine interne **8 weeks**
- Dermatologie
- Gériatrie
- Médecine légale **Placement in the afternoon / Can be combined with another placement in the morning.**
- Hématologie clinique **8 weeks – 2 places/year. A detailed motivation letter is required.**
- Oncologie médicale
- Maladies infectieuses et parasitaires **8 weeks Good French language is mandatory ! Few places available.**

Pôle T5 :

- Pédiatrie/urgences pédiatriques **Few places available. Our faculty will allocate a rotation either in polyvalent pediatrics or in a pediatric emergency unit (internal decision)**
- Néonatalogie
- Chirurgie infantile
- Pédo-psychiatrie
- Urgences adultes (urgences médicales et chirurgicales) **Good French language is mandatory ! Few places available.**
- Anesthésie/Réanimation (post surgery) **Few places available. A detailed motivation letter is required.**
- Réanimation médicale (*intensive care*) **Few places available. A detailed motivation letter is required.**

Looking forward to welcoming your students !

The IRO team

ri-medicine@univ-grenoble-alpes.fr

